
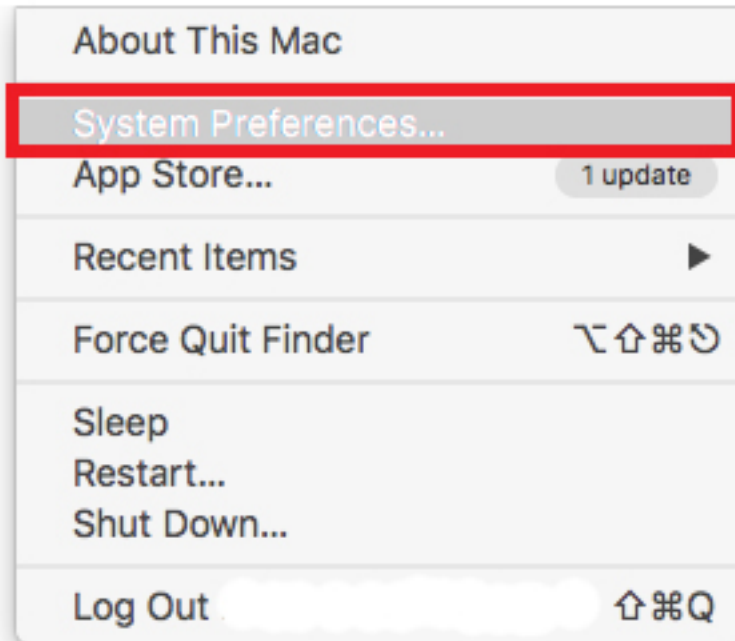


ASU COLLEGE OF LAW - MAC PRINTING INSTRUCTIONS

1.)  Finder File Edit View Go Window Help

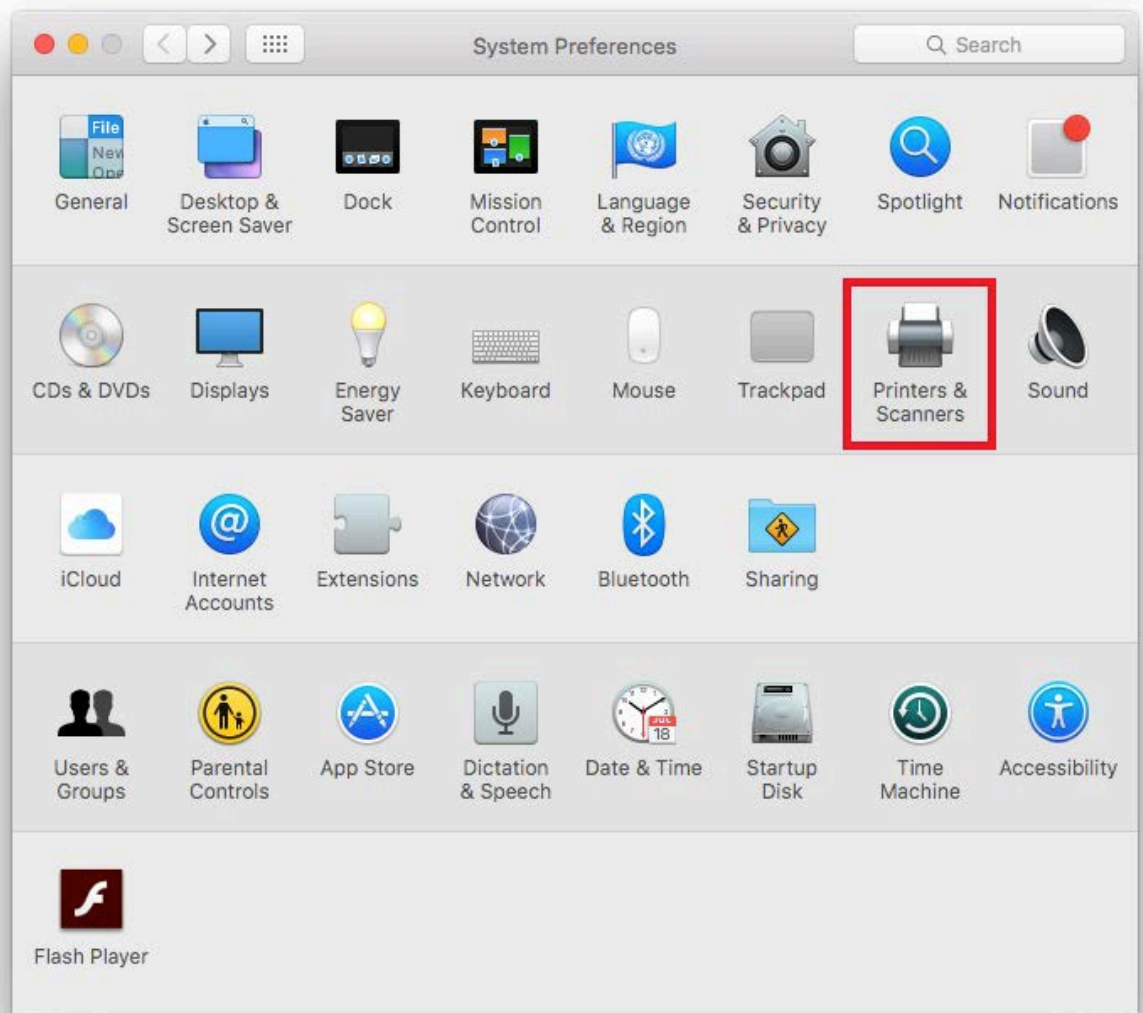
2.)

Click on System Preferences



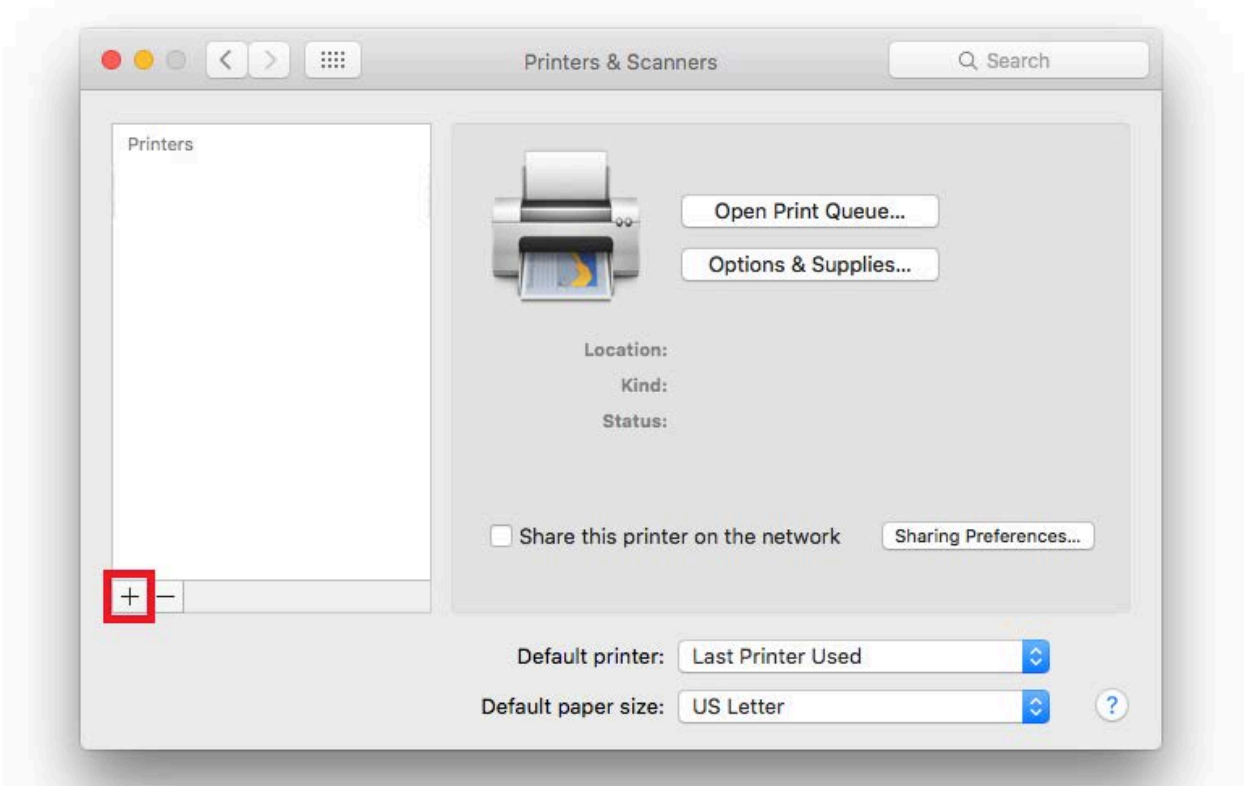
3.)

Select Printers & Scanners



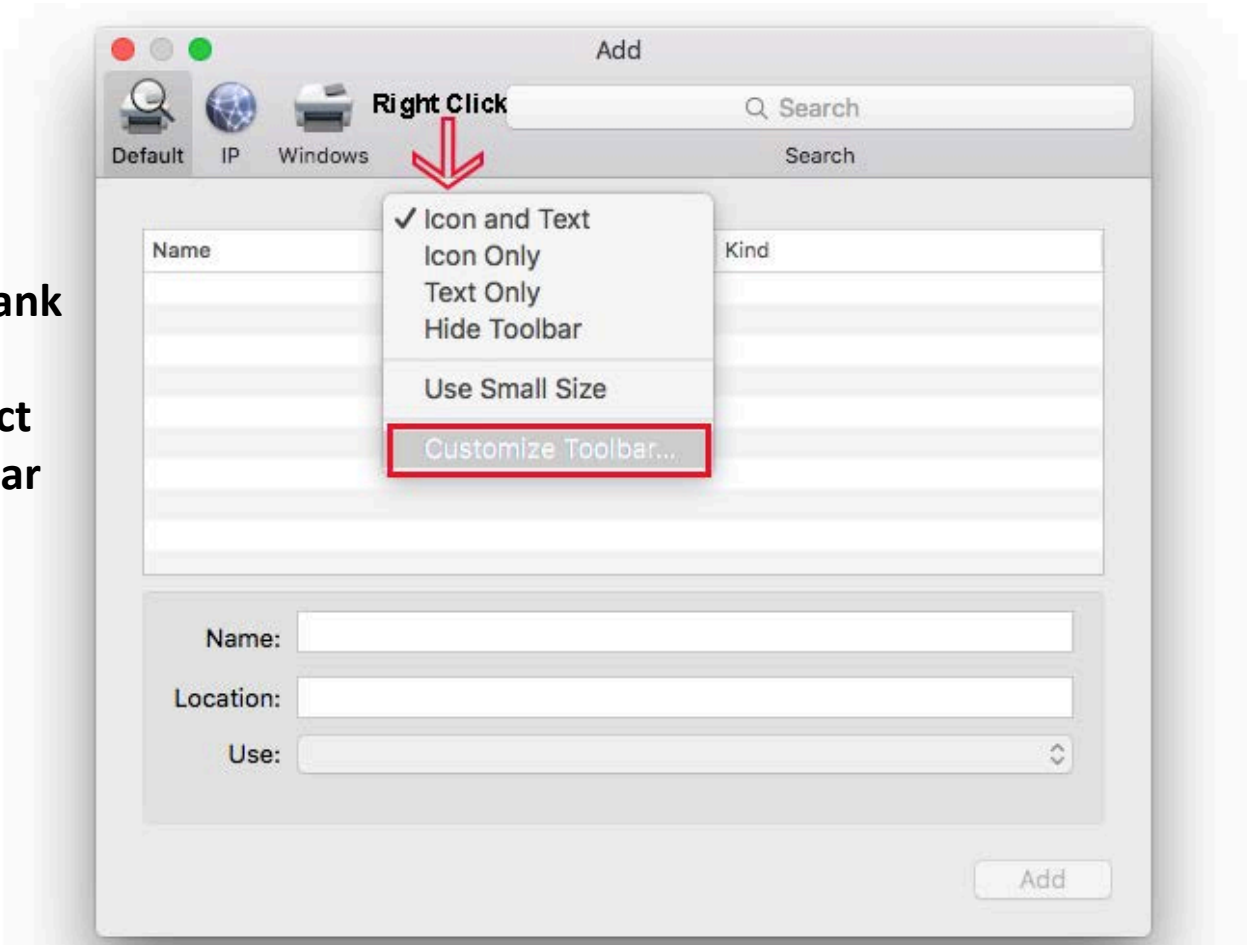
4.)

Click on +
Symbol



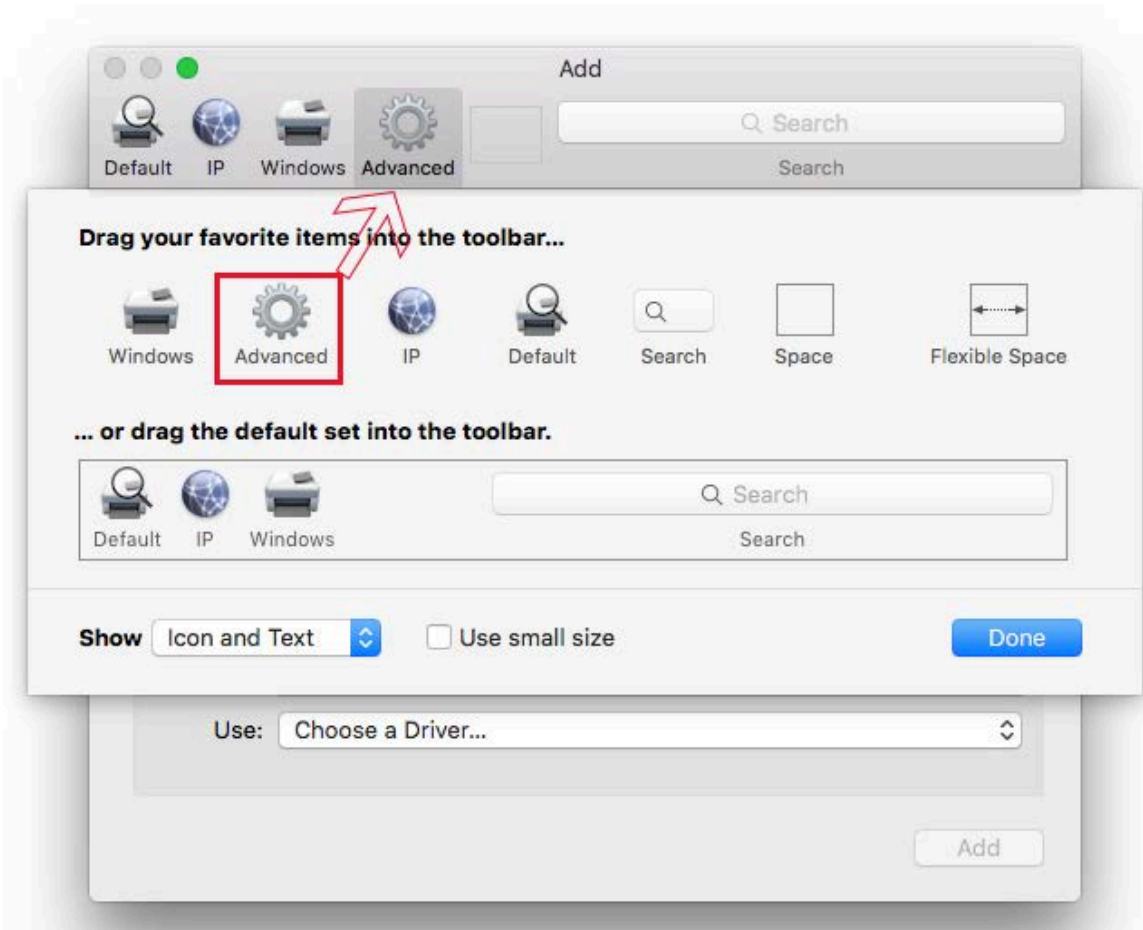
5.)

Secondary Click
(Right Click) in blank
space next to
Search Box. Select
Customize Toolbar



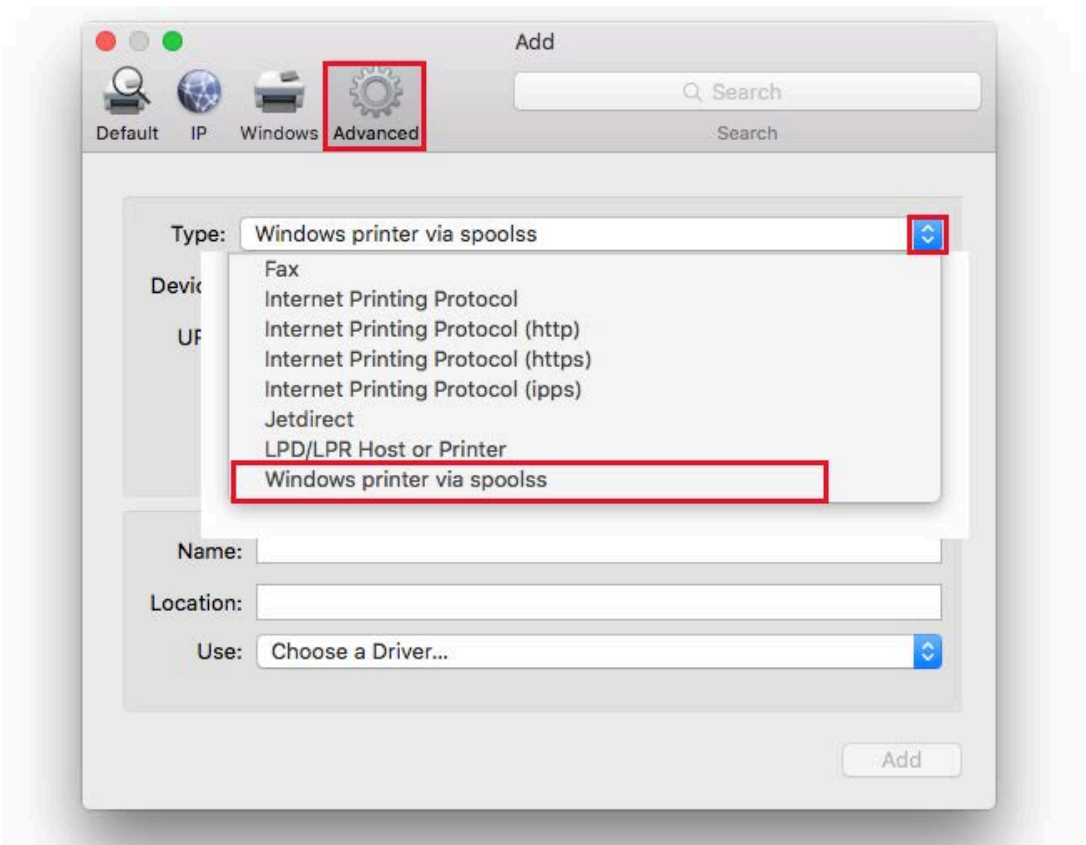
6.)

Drag the Advanced icon to the blank space next to the Search Box and click Done



7.)

Click the Advanced icon and select Windows printer via spoolss

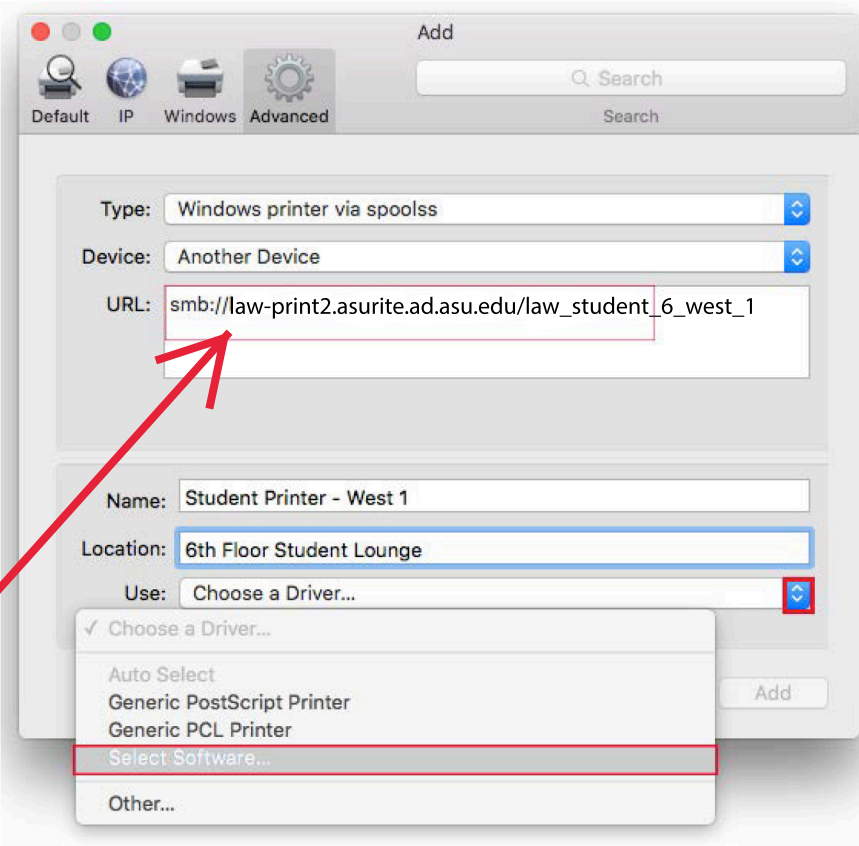


8.)

*This Screenshot is for the 6th Floor -
Printer 1.*

All other Student, Clinic and Journal
Printer Information is listed below

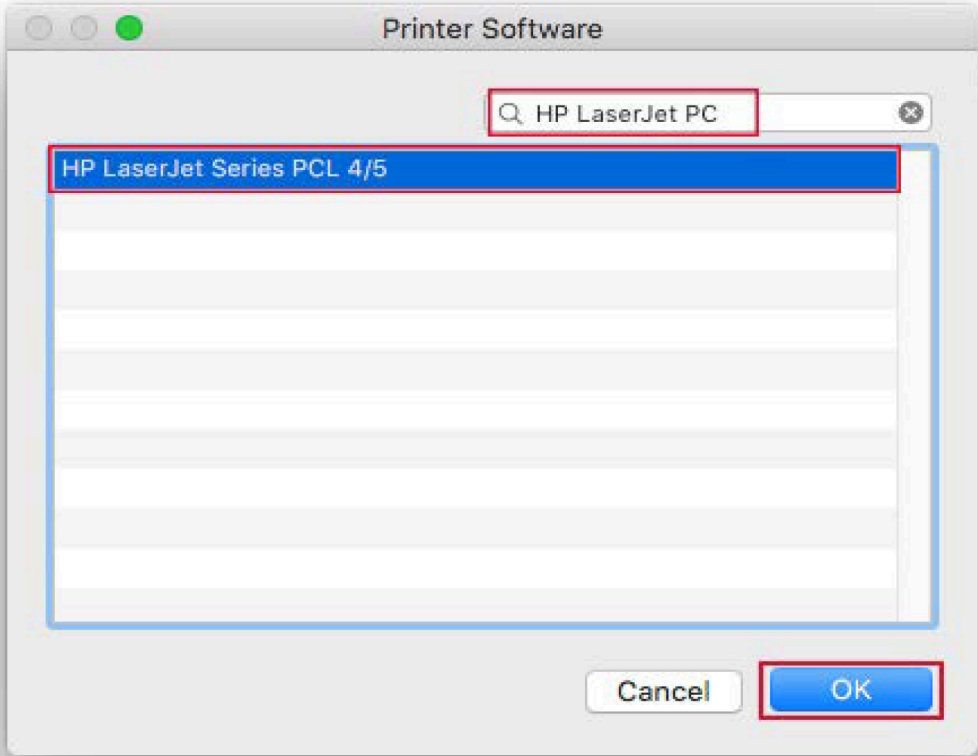
Type the URL address for the
printer you would like to connect.
Type the Name and Location and
then click on "Use:" and click
"Select Software"



smb://law-print2.asurite.ad.asu.edu/law_student_6_west_1

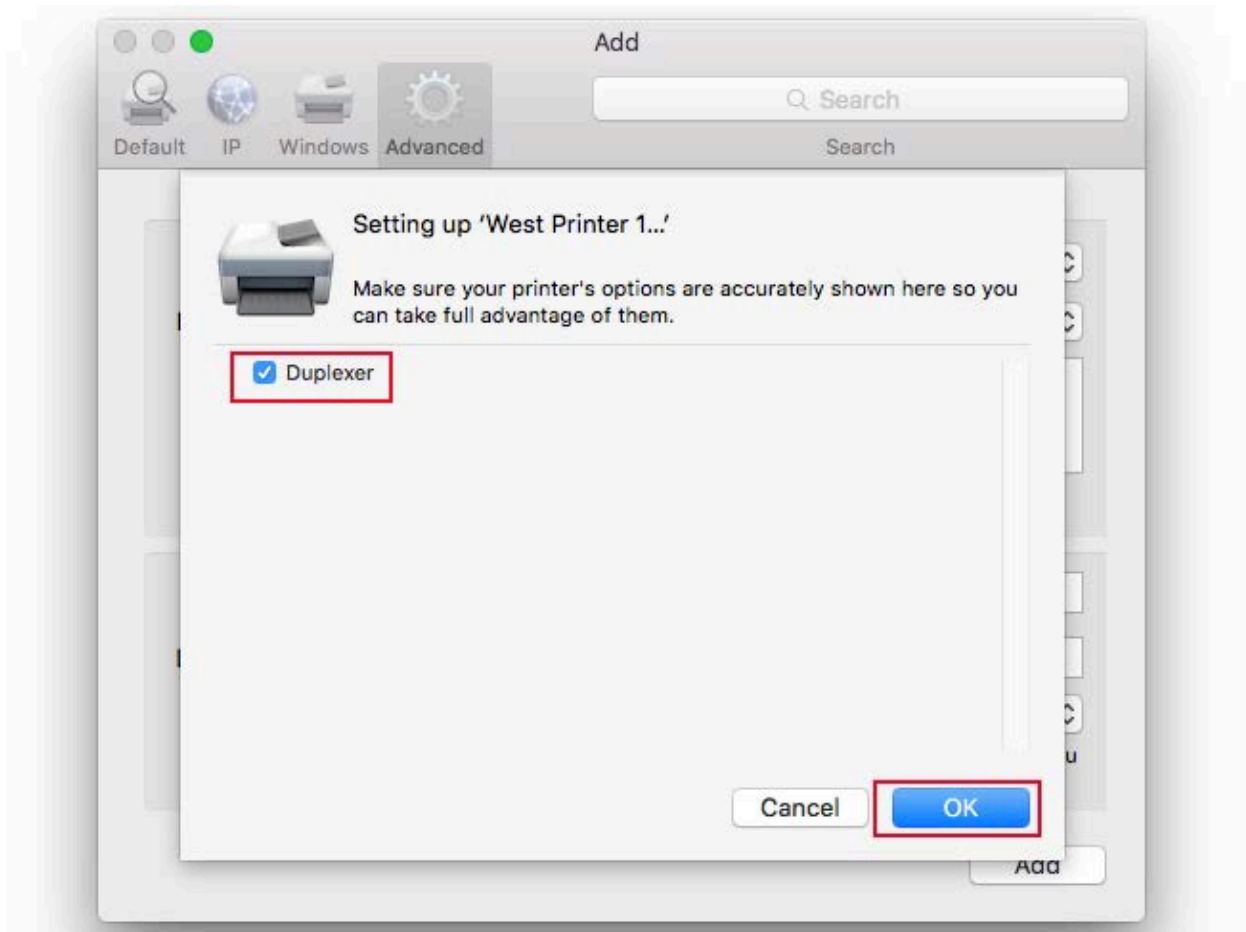
9.)

Type "HP LaserJet
PC" in the search
box and then Select
HP LaserJet Series
PCL 4/5 and click OK



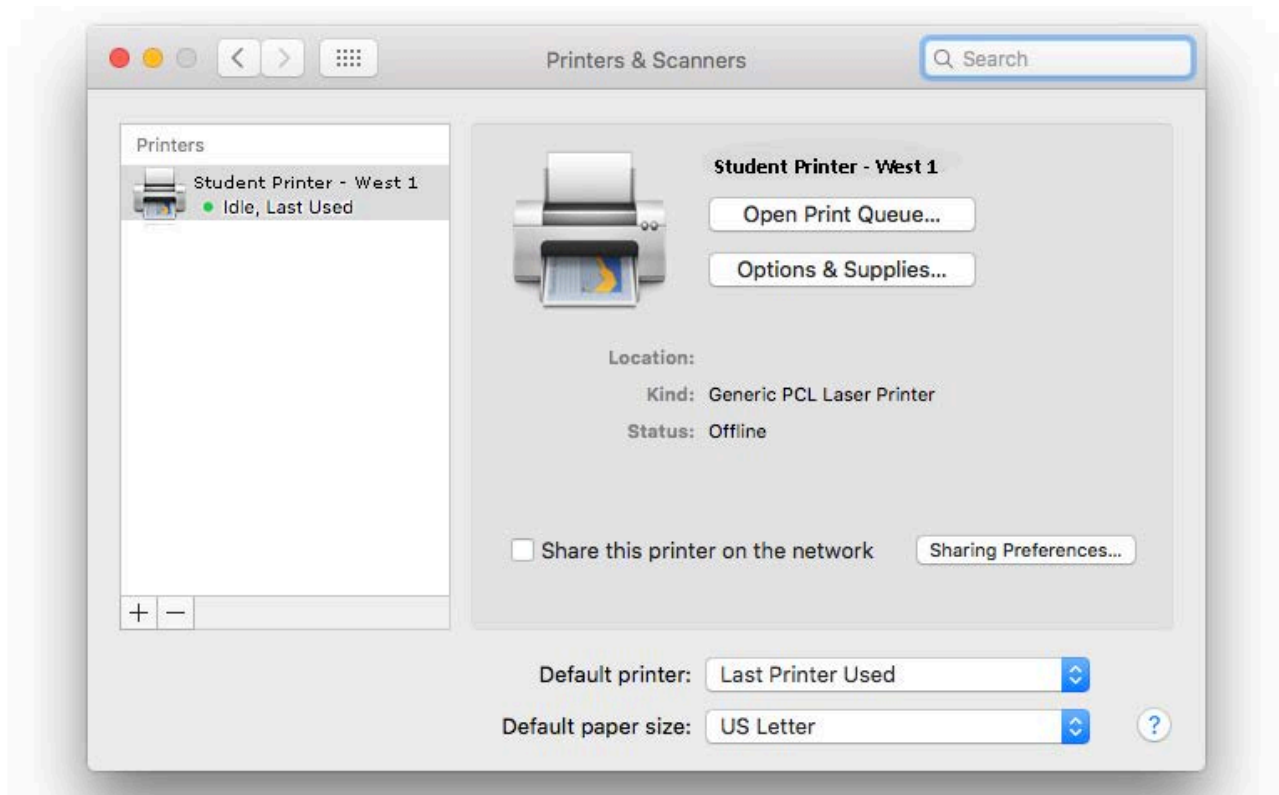
10.)

Check the
Duplexer box
and click OK



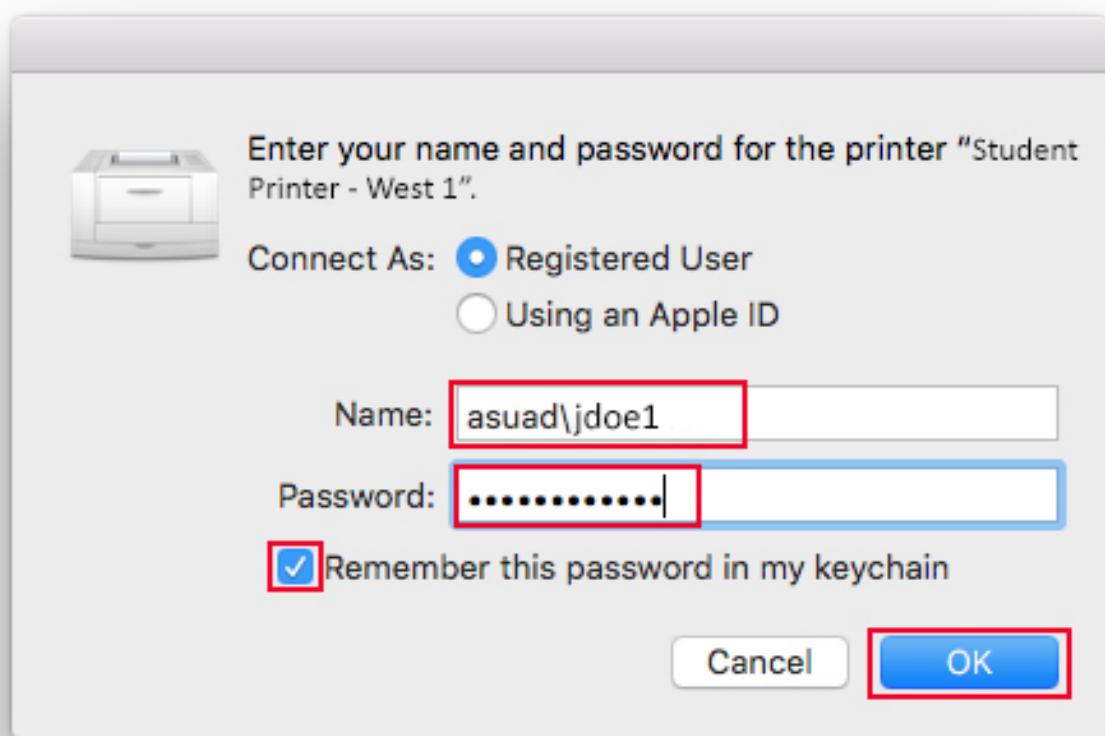
11.)

Close the
Printers &
Scanners and
System
Preferences
boxes.



12.) Open a document, click print and select Student Printer - West 1 (*or whichever printer you are setting up*). The box below will open before the document prints. You must enter **asuad** before your asu_username and then enter your password. Click the box that says *Remember this password in my keychain*, so the printers do not prompt for credentials each time you print - click OK.

13.)



The image shows a macOS system dialog box for authenticating to a printer. The dialog has a title bar and a light gray background. On the left, there is a printer icon. The main text reads: "Enter your name and password for the printer 'Student Printer - West 1'". Below this, there are two radio buttons for "Connect As:". The first option, "Registered User", is selected with a blue dot. The second option, "Using an Apple ID", is unselected with a white dot. Below the radio buttons, there are two text input fields. The first field is labeled "Name:" and contains the text "asuad\jdoe1". The second field is labeled "Password:" and contains a series of dots. Below the password field, there is a checkbox that is checked with a blue checkmark, and the text "Remember this password in my keychain". At the bottom right of the dialog, there are two buttons: "Cancel" and "OK". The "OK" button is highlighted with a red border.

Enter your name and password for the printer "Student Printer - West 1".

Connect As: ☒ Registered User ☐ Using an Apple ID

Name: asuad\jdoe1

Password:

☒ Remember this password in my keychain

Cancel OK

General Law Student Printers - 6th Floor - West Wing Student Lounge Area

6th Floor West Printer 2

The screenshot shows the 'Add' printer window in a macOS-style interface. At the top, there are four tabs: 'Default' (selected), 'IP', 'Windows', and 'Advanced'. To the right of the tabs is a search bar with a magnifying glass icon and the text 'Search'. Below the tabs, the 'Type' dropdown is set to 'Windows printer via spoolss'. The 'Device' dropdown is set to 'Another Device'. The 'URL' field contains the text 'smb://law-print2.asurite.ad.asu.edu/law_student_6_west_2' and is highlighted with a red rectangle. Below the URL field, the 'Name' field contains 'Student Printer - West 2'. The 'Location' field contains '6th Floor Student Computer Station'. The 'Use' dropdown is set to 'HP LaserJet Series PCL 4/5' and is highlighted with a red rectangle. Below the 'Use' dropdown, there is a warning message: 'The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.' At the bottom right, there is an 'Add' button highlighted with a red rectangle.

Type: Windows printer via spoolss

Device: Another Device

URL: smb://law-print2.asurite.ad.asu.edu/law_student_6_west_2

Name: Student Printer - West 2

Location: 6th Floor Student Computer Station

Use: HP LaserJet Series PCL 4/5

The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.

Add

6th Floor West Printer 3

The screenshot shows the 'Add' printer window in a macOS-style interface. At the top, there are four tabs: 'Default' (selected), 'IP', 'Windows', and 'Advanced'. To the right of the tabs is a search bar with a magnifying glass icon and the text 'Search'. Below the tabs, the 'Type' dropdown is set to 'Windows printer via spoolss'. The 'Device' dropdown is set to 'Another Device'. The 'URL' field contains the text 'smb://law-print2.asurite.ad.asu.edu/law_student_6_west_3' and is highlighted with a red rectangle. Below the URL field, the 'Name' field contains 'Student Printer - West 3'. The 'Location' field contains '6th Floor Student Computer Station'. The 'Use' dropdown is set to 'HP LaserJet Series PCL 4/5' and is highlighted with a red rectangle. Below the 'Use' dropdown, there is a warning message: 'The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.' At the bottom right, there is an 'Add' button highlighted with a red rectangle.

Type: Windows printer via spoolss

Device: Another Device

URL: smb://law-print2.asurite.ad.asu.edu/law_student_6_west_3

Name: Student Printer - West 3

Location: 6th Floor Student Computer Station

Use: HP LaserJet Series PCL 4/5

The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.

Add

General Law Student Printers - 3rd Floor East Wing

3rd Floor East Printer 1

The screenshot shows the 'Add' printer window in a macOS environment. The 'Advanced' tab is selected. The 'Type' is set to 'Windows printer via spoolss'. The 'Device' is set to 'Another Device'. The 'URL' field contains 'smb://law-print2.asurite.ad.asu.edu/law_student_3_east_1'. The 'Name' is 'Student Printer - East 1'. The 'Location' is '3rd Floor - East Wing'. The 'Use' dropdown is set to 'HP LaserJet Series PCL 4/5'. A warning message states: 'The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.' The 'Add' button is at the bottom right.

Add

Default IP Windows Advanced Search

Type: Windows printer via spoolss

Device: Another Device

URL: smb://law-print2.asurite.ad.asu.edu/law_student_3_east_1

Name: Student Printer - East 1

Location: 3rd Floor - East Wing

Use: HP LaserJet Series PCL 4/5

The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.

Add

3rd Floor East Printer 2

The screenshot shows the 'Add' printer window in a macOS environment. The 'Advanced' tab is selected. The 'Type' is set to 'Windows printer via spoolss'. The 'Device' is set to 'Another Device'. The 'URL' field contains 'smb://law-print2.asurite.ad.asu.edu/law_student_3_east_2'. The 'Name' is 'Student Printer - East 2'. The 'Location' is '3rd Floor - East Wing'. The 'Use' dropdown is set to 'HP LaserJet Series PCL 4/5'. A warning message states: 'The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.' The 'Add' button is at the bottom right.

Add

Default IP Windows Advanced Search

Type: Windows printer via spoolss

Device: Another Device

URL: smb://law-print2.asurite.ad.asu.edu/law_student_3_east_2

Name: Student Printer - East 2

Location: 3rd Floor - East Wing

Use: HP LaserJet Series PCL 4/5

The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.

Add

CLINIC STUDENTS

3rd Floor - West Wing Copy Room 338

3rd Floor Clinic Printer 338B_A

Add

Default

IP

Windows

Advanced

Search

Search

Type: Windows printer via spoolss

Device: Another Device

URL: smb://law-print2.asurite.ad.asu.edu/law_room_338b_a

Name: 338B_A

Location: Third Floor - West Wing Clinic Copy Room

Use: HP LaserJet M604 M605 M606

The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.

Add

3rd Floor Clinic Printer 338B_B

Add

Default

IP

Windows

Advanced

Search

Search

Type: Windows printer via spoolss

Device: Another Device

URL: smb://law-print2.asurite.ad.asu.edu/law_room_338b_b

Name: 338B_B

Location: Third Floor - West Wing Clinic Copy Room

Use: HP LaserJet Series PCL 4/5

The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.

Add

CLINIC STUDENTS

3rd Floor - Northwest Wing 301

3rd Floor IAP
301_IAP

Add

Default

IP

Windows

Advanced

Search

Search

Type: Windows printer via spoolss

Device: Another Device

URL: smb://law-print2.asurite.ad.asu.edu/law_room_301_IAP

Name: 301_IAP

Location: 3rd Floor - Northwest Wing

Use: HP LaserJet Series PCL 4/5

The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.

Add

JOURNAL STUDENTS

(Journal Students Occupying Journal Office 445)
Journal Office - 4th Floor Room 445

4th Floor Journal
445

Add

Default

IP

Windows

Advanced

Search

Search

Type: Windows printer via spoolss

Device: Another Device

URL: smb://law-print2.asurite.ad.asu.edu/law_room_445

Name: Student Journal Printer

Location: Journal Office - Room 445

Use: HP LaserJet 600 M601 M602 M603

The selected printer software isn't from the manufacturer and may not let you use all the features of your printer.

Add